

GENERAL INTAKE QUESTIONNAIRE



901 N.E. Loop 410 – Ste 800

San Antonio, Texas 78209

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Revised: November 2013

APPLICANT'S INFORMATION

1. Name (First-MI-LAST) _____

2. Current address:

Address	Apt #	City	State	Zip
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a. Current county of residence (circle one): Bexar — Comal — Guadalupe — Kendall

3. Contact information:

a. Your home phone: _____

b. Your cell phone: _____

c. Your email: _____

d. Best person to contact if you cannot be reached: (name) _____,

(relationship to you) _____, (their phone) _____

4. Information about you:

a. Date of birth: _____

b. Place of birth: (city) _____ (state): _____

c. Social Security Number: _____

d. Driver's license: (number) _____ (state) _____

e. Employer:

i. Company name _____

ii. Address _____

Address	City	State	Zip
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iii. Work phone _____

iv. Job title _____

v. How long employed there _____

vi. Income from employment) _____ per _____

f. Income other than from employment:

i. Yes / no (circle one)

ii. If yes, please describe amounts and sources _____

OPPOSING PARTY'S INFORMATION

1. Name (First-MI-LAST) _____

2. Current address:

Address	Apt #	City	State	Zip
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Who does the opposing party live with: _____

3. Information about the opposing party:

a. Date of birth: _____

b. Place of birth: (city) _____ (state): _____

c. Social Security Number: _____

d. Driver's license: (number) _____ (state) _____

e. Employer:

i. Company name _____

ii. Address _____

Address	City	State	Zip
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iii. Work phone _____

iv. Job title _____

v. How long employed there _____

vi. Income from employment _____ per _____

g. Income other than from employment:

i. yes / no (circle one)

ii. If yes, please describe amounts and sources) _____

f. Nature of your relationship to the opposing party: _____

ISSUES OF CONCERN

Please describe the issues of concern that prompted you to consider legal action:

DESIRED OUTCOME(S)

Please describe the outcome(s) that you would like to see if your concerns can be resolved.

EXISTING COURT ORDERS THAT AFFECT YOUR SITUATION

Please provide a copy of any existing court orders or fill-in the information below.

1. Where was the existing court order rendered (County, State): _____
2. On what date was the order rendered: _____
3. In what court was the order rendered (e.g. 155th District Court, etc.): _____
4. What is the cause number of the order (e.g. 2005-CI-5555, etc.): _____
5. What did the court order direct the parties to do: _____
